



**The Dean of the Faculty of Law of Charles University
invites applicants to take part in an open hiring procedure
regarding one full-time position as
Ombudsman/ombudswoman of the Faculty of Law of Charles University**

The main competencies:

- Participation in the formation of rules aimed at supporting well-being at the Faculty, connected to launching the position of ombudsman and defending the new rules before the Faculty bodies;
- To process and investigate submissions and complaints of the academic community members and other Faculty employees, that suggest unethical conduct, discrimination, harassment, bullying, or other forms of improper conduct have occurred;
- To be engaged in coordinating, consultative, methodological, and educational activities in regard of the prevention of various forms of conduct specified above.

Requirements for applicants:

- Have completed university education and professional experience guaranteeing that the ombudsman/ombudswoman would be competent to handle the position responsibilities; experience and practice in psychology, psychotherapy, crisis intervention, mediation, dispute resolution, etc. are an advantage.
- Submit a draft concept of activities of an ombudsman/ombudswoman on a maximum of 3 pages A4, which would define the powers and principles of their position (the position is being newly formed this is why an applicant should be involved in its specification).
- Documents to be presented: professional curriculum vitae, copies of documents proving the highest educational degree, the draft concept of activities.

Term of employment contract

- The initial form of employment is to be part-time with the exact full-time equivalent to be specified in relation to the approved concept of activities; further modification is possible after analysing the initial experience and functionality of the position.

All the required documents are to be delivered electronically no later than on 20 March 2022 at email address: zichova@prf.cuni.cz

The hiring committee appointed by the Dean is to assess the qualifications of applicants and the feasibility of their draft concept. Selected applicants will be invited for interviews during which they are expected to present to the committee their competencies and concept of the position of an ombudsman/ombudswoman. The hiring committee will then recommend to the Dean the best applicant to be employed.

Expected commencement of work: April 2022.

By sending your CV you agree that Charles University may process your personal data for the purposes of registration of job applicants in accordance with relevant legislation. More information is available at <https://cuni.cz/UK-9056.html>. Charles University reserves the right to choose no applicant for the advertised position.

Prague, 17 February 2022

Professor Radim Boháč
Dean